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[Governance structure template minutes

**Welsh Athletics Endurance Officials Meeting Minutes**

**Held on the Monday 8 April 2024**

*Meeting held remotely via video link*

Present: Nigel Jones (Chair) Christine Vorres, Paul Brooks, Zoe Holloway

*Papers circulated in advance: Agenda, minutes of previous meeting in February*

**Actions from meeting**

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| **Item Number** | **ACTIONS** | **Person responsible** |
|  | Christine – contact Sharron (Endurance & Cross Country Committee) for an update on a possible event for an inter-regional 10k Champ  | Christine |
|  |  |  |

1. **Apologies for Absence –** Jacqueline Brace
2. **Declaration of Interest –** None declared

**3. Decisions**

a) Matters arising from previous meeting:-

* Expenses – Nigel has written to James Williams (WA) regarding expenses increases and limits agreed. He will also chase up in person when they meet up tomorrow.
* Risk Awareness – Ongoing, Zoe to organise
* Meeting Manager Role description for Martyn Jenkins – Actioned and Martyn, shadowed by Bernie carried out the role very well at Brecon, and seemed to enjoy it.

**4. Discussion**

a) Zoe – WA will be hosting a Race Directors course in the summer

Zoe – Updated the committee members on the feedback from the virtual conference. All responses were positive. Many attendees enjoyed the real life scenarios and the inclusivity element of the day. Also the length of the conference and time of day was perfect. The feedback received also provided an insight into the subjects officials would like to see covered at future conferences.

b) Christine gave a brief update on the Feb general council meeting that was relevant to the committee – James Williams stated that WA want the clubs and regions to host more competitions, but agreed that recruiting more officials will be needed to facilitate more events. Christine suggested that Race Directors be approached to become Officials – they can gain valuable insights and experiences by helping at other events.

**5. Update on Officials Development Pathway**

Zoe stated this has been postponed until 1st May, and that Wales will mirror England. No experiences will be required for Level 1. There are not many other changes to Endurance Official’s pathway. All communication from the Home Nations will be coordinated to go out at the same time.

 **6.** **Correspondence**Email from Alex asking for details of the Inter-Regional 10k Championships. Christine will ask Sharron if she has an update.

**7. AOB**

Sport 80 are operating the new licensing portal and have sent out an email to race officials and organisers asking them to log in.

7. **Next meeting**
Scheduled for 3 June 6.30pm.

Minutes Written by

Christine Vorrés
Secretary.

9 April 2024